



# Bishop Manogue Catholic High School

EDUCATING THROUGH FAITH, LEADERSHIP, KNOWLEDGE, AND COMPASSION<sup>SM</sup>

**OUR APPLICATION PROCESS IS SIMPLE AND CAN BE COMPLETED ONLINE!**

## Incoming Freshmen:

**Step One: Fill out the Online Admissions Application.** The Online Admissions Application and \$125 application fee can be entered and paid online at [www.bishopmanogue.org/admissions](http://www.bishopmanogue.org/admissions). If you do not have access to a computer, you are welcome to visit the school and complete the application there. Please contact Nicole Browne, Director of Admissions, 775-336-6045 or [nicole.browne@bishopmanogue.org](mailto:nicole.browne@bishopmanogue.org).

**Step Two: Submit the Admissions Packet.** The Admissions Packet includes teacher recommendation forms, a transcript request form, and parent and student letter requests. Submission instructions are included. You may download and print the packet online at [www.bishopmanogue.org/admissions](http://www.bishopmanogue.org/admissions), or request one from the Admissions Office.

**Step Three: Submit your student's Immunization Record.** Your student's immunizations must be up-to-date in accordance with the Washoe County Health District's requirements. Please fax or mail a copy to Nicole Browne, Director of Admissions, 775-336-6015, or 110 Bishop Manogue Drive, Reno, NV 89511.

**Step Four: Schedule and take the Placement Exam.** All incoming freshmen are required to take a placement exam in order to be considered for acceptance. The exam does not determine entrance, but appropriate placement in the freshman core curriculum. It may only be taken once. If the dates listed on the application have passed, please contact Nicole Browne, Director of Admissions, 775-336-6045 or [nicole.browne@bishopmanogue.org](mailto:nicole.browne@bishopmanogue.org), to schedule an individual appointment to take the exam.

## Transfer Students:

Transfer Students should not proceed with the application process without first contacting Lisa Jaureguito, Director of Academic Affairs, 775-336-6026 or [lisa.jaureguito@bishopmanogue.org](mailto:lisa.jaureguito@bishopmanogue.org) to submit their latest transcripts and schedule an appointment for review. Transfer Students will not be required to take a placement exam.

## ACCEPTANCE AND REGISTRATION DATES FOR ACADEMIC YEAR 2012-2013

**Decisions:** Initial decisions for Admissions will be rendered in late January, and students will be notified of their acceptance and recommended curriculum placement in February. *Applications will be accepted after posted deadlines, but failure to meet those deadlines may result in your student being placed on a waiting list.*

**Challenge Exams:** Incoming freshmen wishing to challenge their core placement may take challenge exams in any of the following subjects: Math, English, Foreign Language and Science. Challenge exams will be offered the week of March 20, 2012 before registration. If you have any questions regarding challenge exams, please contact Lisa Jaureguito, Director of Academic Affairs, 775-336-6026 or [lisa.jaureguito@bishopmanogue.org](mailto:lisa.jaureguito@bishopmanogue.org).

**Registration:** Registration begins April 02, 2012. New students will be notified of tuition and fees for the 2012-2013 academic year in early March, and will be required to attend two orientation days.

- Mar 22, 2012 New Parent Tuition and Financial Aid Orientation, 6:30 pm
- Mar 29, 2012 New Student/Parent 4-Year Plan Orientation, 6:30 pm
- Apr 02, 2012 New Student Registration (A-E) 4-5:30 pm
- Apr 03, 2012 New Student Registration (F-O) 4-5:30 pm
- Apr 04, 2012 New Student Registration (P-Z) 4-5:30 pm

**2012-2013 ACADEMIC YEAR STARTS AUGUST 13, 2012**