

Bishop Manogue Catholic High School

Board of Directors June 29, 2011 Meeting Summary

The Bishop Manogue Catholic High School Board of Directors met this date in room B 203 at Bishop Manogue. Thirteen of 19 Board members were present as were two administrators. The meeting commenced with a prayer led by Father George Wolf.

Administrative reports written by the President, Principal, Chief Financial Officer and Chief Advancement Officer were presented. Highlights of their reports included:

- Financial reports for the month of May were presented and accepted.
- The change of the school start date from August 15 to August 8 has caused an additional unbudgeted payroll expense for faculty whose contracts previously ran August 16 to August 15th. Faculty pay is spread over a 12 month period, so payment for the last academic year is due, as well as an extra week for faculty starting earlier. The new contract year will be August 1 through July 30th for faculty.
- A total of 168 incoming freshmen have registered at this time with more students anticipated. Last year at this time some 154 freshmen were registered.
- This year's graduating class received a total of \$7.9 million in scholarship offers.
- The alumni database of 5,275 records has been scrubbed with over 3600 returned with updated data.
- The Advancement Department is initiating a 3 year \$1 million dollar tuition assistance campaign.
- Upcoming events include:
 - July 17 An Alumni mixer at Aces Stadium
 - July 22 Stadium lights event at Roundabout Events Center
 - July 24 BMCHS hosts a concert for Make-a-Wish.
 - September 16 Golf Tourney
 - October 1 Homecoming
 - October 15 Green and Gold October Fest

- Accreditation efforts continue in preparation for the site visit in March 2012 by the accreditation team.
- The Nell J. Redfield Foundation awarded Bishop Manogue \$50,000 for tuition assistance to Redfield Scholars.
- The Integrated Learning Center has received a restricted grant in the amount of \$100,000 to provide an additional fully qualified ILC teacher, for tutoring assistance, for needed resources, and for professional development.
- Bishop Manogue has been named a beneficiary in an estate which is being settled and which could result in a significant gift to Bishop Manogue.
- Strategic Plan Task Force Chairs convened June 14th for a meeting to review, update and coordinate with accreditation efforts.
- Bishop Manogue hosted the Diocesan Office of Ethnic Ministries Sunday, June 12 for a Religious Concert. Some 700 Hispanics of all ages participated in a joyful family event.
- Bishop Manogue hosted the American Cancer Society “Relay for Life” June 4-5. Despite the rain, the community event was successful with Bishop Manogue receiving significant publicity on the radio, television before and after the event, and on the front page of the Reno Gazette Journal.
- In concert with the Diocese, Bishop Manogue requested some \$40,000 in tuition assistance for Native American and African American students.

Board committee reports were also presented.

- The Facilities Committee of the Board presented a proposal to obtain stadium lights for the football field. The proposal, coordinated by Chief Advancement Officer Chip Lindloff with an active group of supporters, would cost \$149,725 after certain items are comped. The total amount has been received from donors in cash or pledges including a fund event on July 22 estimated to raise at least \$8,000. All pledges to be received by December 31 latest. The Board approved the proposal.
- The Policy Committee of the Board proposed, and the Board adopted, the following policy regarding visitors to Board meetings:

VISITORS TO MEETINGS OF THE BOARD OF DIRECTORS POLICY

While Bishop Manogue Catholic High School is not subject to the Open Meeting Law, we permit visitors following these guidelines:

- ❖ A maximum of three (3) people may attend a meeting based upon approval by the Board of Directors.
 - ❖ Interested persons should contact the school President by noon two weeks in advance of a scheduled board meeting. Due to limited space, permission will not be extended to more than three people.
 - ❖ Visitors who wish to speak must provide contact information and the topic of their comments will address.
 - ❖ Speakers may be granted permission to address the board for three minutes each at the designated time on the agenda. Time will be kept and the speaker will be expected to end comments at the end of three minutes. Board members will not respond to the speaker's comments, or interrupt the speaker during the three minutes.
 - ❖ Permission will not be given to individuals who request permission after the designated deadline for such requests. (i.e. two weeks in advance of meeting)
 - ❖ Visitors may remain throughout the board meeting unless/until an executive session is declared. At that time all visitors will be asked to leave the meeting.
 - ❖ Visitors may not interrupt board proceedings or address individual board members during the meeting.
- The Nominating Committee proposed four candidates for Board membership, namely Sister Maria Ahern, O.C.D., Yvonne Anxo, Anthony Baerlocher, and Alfred Taeubel. Board members elected all the aforementioned to the Board effective July 1.

New Officers elected to their positions for the upcoming year are the following:

Chairman: Nick Rossi
Vice Chair: David Miller
Secretary: Mary Conklin
Treasurer: Debbie Griffin

- The Mission Effectiveness Committee circulated their report on the school's progress in fostering a nurturing environment, one that encourages students to develop their gifts and talents. The committee had conducted a survey which indicated that students appear to be generally happy with their Bishop Manogue experience. Lists of the multiple school activities and athletics were presented. Students have achieved considerable success in these areas. The administration is encouraged to continue to provide variety in activities and to impress upon the student body that everyone is to be treated with dignity and respect.
- The Board en banc reviewed the self-evaluation members had completed.
- Board members whose terms of office were ended received acknowledgement from the Chair and all Board members present. Gifts were presented to the following departing Board members:
 - Father George Wolf
 - Kitty Bergin
 - Steve Benna
 - Cathy Pettinari
- David Miller was acknowledged and thanked for his service as Board Chair for the past year.

After a vote to adjourn, Bishop Randolph Calvo offered a concluding prayer.

Future Board Meetings

- August 24, 2011 3:00 p.m. at Bishop Manogue