

2011-2012 Summary of Board of Directors Meetings

November 30, 2011 Meeting

Agenda: Attached

Summary of Key Agenda Items

PRESENTATIONS

Lisa Jaureguito, Director of Academic Affairs: The Integrated Learning Center

- A power point presentation was provided by Mrs. Jaureguito outlining the highlights of Integrated Learning Center.
- She reviewed the history of the program, how it has evolved and discussed the ancillary Foundations Programs.
- Noteworthy were the various testimonials of some of the participants in the program and the marked success that all students have experienced.
- There was a brief discussion of the next steps for the program including enrollment targets and funding.

Lauren Lacombe, Dean of Students: Accreditation Update

- A presentation was provided by Ms. Lacombe describing the current state of the Accreditation Project that the entire faculty, staff and administration has been working on for the better part of two years. It included a handout entitled "Accreditation Status Report"
- She handed out a schedule for the site visit that will be held February 26-29. She also shared with the Board the expectations for their involvement for the visit and indicated that they will be receiving a copy of the final documents when it is completed.

Committee Reports

- Several of the Board Committees filed reports that meeting were being held and they were in the process of reviewing their portion of the Strategic Plan. Some committees had not yet held meetings but they were pending.
- Fred Perdomo spoke on behalf of the **Policy Committee.** He reviewed Articles 3.1 through 3.5 , a specific section of the By-Laws with the full board. This request, to review sections of the By Laws regularly at Board meetings had been reviewed and approved by the Executive Committee earlier in the month.
- There was a comment made that the **Facilities Committee** has met and had forwarded some priorities to the school for near term, that is prior to the current school year ending and priorities for budget considerations potentially for 2012-2013.

ADMINISTRATION REPORTS

- The President's Report included:
 - An update on plans for the 150th Anniversary of Ordination Celebration of Bishop Patrick Manogue, scheduled for December 21, 2011 at 730am.
 - Distribution of bound Strategic Plans that had been updated with data and information from the various committees who had met to date.
 - Distribution and a brief review of the key projects the school's Leadership team has initiated. Those mentioned were accreditation, ACE Collaboration, vendor contract review, employee contract format, staff evaluations, and a review of the current strategic plan. The completed projects were highlighted.
 - Distribution of a "Christmas Letter" to be signed by all Board members.
- The Principal's Report
 - Document Attached
- CAO Report
 - Document Attached
- CFO Report
 - October financials were presented.

CHAIRMAN COMMENTS

- Nick Rossi summarized the meeting, asked for questions and comments and adjourned the meeting.

CALENDAR

Executive Committee Meeting January 11, 2012, 1:30pm

Next Meeting, January 28, 2012, 3:00pm