

2011-2012 Summary of Board of Directors Meetings

September 28, 2011 Meeting

Agenda: Attached

Summary of Key Agenda Items

PRESENTATIONS

Chip Lindloff, Chief Advancement Officer, BMCHS

- A presentation establishing the goals and objectives within the 3-5 year Advancement Plan and the overall strategies associated with the plan...
- A discussion of the most recent work of the Advancement Task Force of the Board that is focusing on a plan to “package” annual asks for potential donors in conjunction with the effort to move donors from key stakeholder positions to sustaining partnerships.
- An update of the most recent fundraising activities:
 - Jim Williams Golf Tournament exceeded the 2010 total participation numbers and dollars raised by a significant amount.
 - Stakeholder breakfast events have been well attended
 - Annual Fund is next event scheduled

Committee Reports

- Only the Facilities Committee filed a report:
 - Lighting retrofit project has been completed, September electric bills will be compared to last year and hopefully available for next meeting
 - Facilities Committee will meet in October and the boiler/leak issue will be discussed
- There was a general request to update the list of each committee’s membership and to clear articulate the split of the Advancement Marketing Committee into two Ad Hoc Committees; Advancement/Marketing and Admissions/Retention. Mark Elston will chair the former and Jim Zaccheo, the latter

GUEST PRESENTATION

- Father Mark Hanifan, from St. Albert the Great was a guest of Brother Matthew Cunningham. He presented information with respect to the Catholic Church’s doctrine regarding the Principle of Cooperation. This presentation was in response to the issue of the BMCH soccer team’s charitable initiative to raise money for Breast Cancer Awareness and specifically a potential donation to the Susan G. Komen Foundation.
- There was a brief discussion regarding the information presented as well as additional data shared with respect to the activities of the Foundation. It was decided that the school’s administration would make a decision regarding this relationship based on this new information, as well as the information garnered previously during the course of the day subsequent to the newspaper article printed that morning.

ADMINISTRATION REPORTS

- The President's Report included:
 - The updated enrollment of 613 was reported as well as a more detailed overview of recent and historic enrollment data. This type of analysis will be used in the development of the annual budget.
 - 2011 Graduating Seniors SAT/ACT College Entrance Exam Results showing BMCH marked performance versus the Statewide and National averages.
 - A brief presentation of key projects the school's Leadership team has initiated. Those mentioned were accreditation, ACE Collaboration, vendor contract review, employee contract format, staff evaluations, and a review of the current strategic plan.
- The Principal's Report Included information on;
 - Campus Ministry's September 9/11 Anniversary Mass
 - Quest 28 retreat
 - SAT/ACT Scores
 - International and Exchange Programs
 - Celebration of National Anthem Day
 - Fine Arts Peace Pinwheel Project and Peace Day Celebration
 - Detailed report on the status of the Accreditation Project
 - Speech and Debate team efforts and results at the Elko Tournament
- CFO Report
 - July and August Financials were presented.
- Admissions Report
 - A general update on admissions activity and preparations for the Open House October 12, 2011

CHAIRMAN COMMENTS

- Nick Rossi presented the action regarding the formation of the two Ad Hoc Committees to be established from the original Advancement/Marketing Committee.
- Also distributed was an annual Confidentiality Statement for execution by all Board members.
- Mr. Santo suggested we have name tags made for all Board members to wear when they attend BMCHS events, the Chairman agreed at the school will make arrangements to provide them.

CALENDAR

Open House October 12, 2011

Next Meeting, October 26th at 3pm