

Space # \_\_\_\_\_

**Bishop Manogue Catholic High School  
Parking Permit Request Form and Contract  
2015 - 2016**

\$50 fee to be paid at time of permit distribution. Bishop Manogue takes no responsibility for vandalism to vehicles or for items stolen from vehicles.

Bishop Manogue reserves the right to search any vehicle on its property at any time for any reason.

Name: \_\_\_\_\_  
(FIRST) (LAST)

Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Main Vehicle Type

Please Circle:

Compact Sedan SPUT  
LPUT XLPUT Minivan  
MSUV LSUV XLSUV

Phone: \_\_\_\_\_

Driver's License # \_\_\_\_\_

If you plan to drive more than one vehicle to school during the year, each vehicle's information must be listed and the vehicle registration must be provided for each vehicle.

Vehicle 1:

Make, model, and color of car: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Vehicle 2:

Make, model, and color of car: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Student parking at Bishop Manogue Catholic High School is a privilege. Parking or driving violations as well as discipline problems could result in loss of the privilege to park on campus.

Parking and Driving Rules:

1. Only park in your designated parking spot.
2. Obey the 15 mile per hour parking lot speed limit.
3. **DO NOT PARK in Staff Parking, fire lanes, Visitor Parking, or in the St. Rose of Lima parking lot.**
4. **You must enter and exit the campus on McCabe Drive ONLY.**
5. Do not use the circular driveway reserved for student drop-off and pick-up.
6. Obey all other state driving laws and general safe driving practices.
7. Unauthorized vehicles, illegally parked vehicles and vehicles without displayed permits may be subject to towing at the owner's expense.

I have read and understand the rules involved with the privilege of driving on campus. I also understand that failure to follow these rules could result in the vehicle being towed and impounded at the driver's expense.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

## 2015- 2016 STUDENT PARKING PERMIT INFORMATION

Student Parking Permits will be issued on Monday, August 3rd at the Attendance Window. Times are listed below:

Seniors: 8:00 – 9:30

Juniors: 9:30 – 11:00

Sophomores: 11:00 – 12:00

All Students: 12:00 – 2:00

The \$50 parking fee will be paid at the time that the permit is issued. When you come in for your parking permit, you will need to bring a COMPLETED parking contract with parent signature(s), the \$50 parking fee (checks made out to Bishop Manogue Catholic High School), a COPY of your Driver's License and a COPY of your current vehicle registration (if you will be driving two different cars, registration copies are needed for both vehicles). **WE DO NOT NEED OR WANT A COPY OF YOUR INSURANCE POLICY.**

If you are unable to be present on Monday, you may come to the Attendance Desk Tuesday, August 4 thru Thursday, August 6<sup>th</sup> from 8:30 – 3:00 to reserve your space.

**PLEASE NOTE:** Spaces will be assigned on a FIRST COME, FIRST SERVED BASIS. The only people who may reserve a space for you, besides you, is your parents. **YOU MAY NOT HOLD A PLACE IN LINE OR RESERVE SPACES FOR YOUR FRIENDS! You must have a valid driver's license and current vehicle registration to reserve a space. Driver's permits will NOT be accepted.**

If you should have any questions, please contact Mrs. Paine at (775)336-6020 or by email at [kristin.paine@bishopmanogue.org](mailto:kristin.paine@bishopmanogue.org).

### ----- Parking Permit Check List -----

- Signed Parking Permit Request /Contract (please see other side)
- Copy of Driver's License
- Copy of Current Vehicle Registration
- \$50 fee. Spaces may not be reserved without payment.