



# Bishop Manogue Catholic High School

EDUCATING THROUGH FAITH, LEADERSHIP, KNOWLEDGE, AND COMPASSION™

**Job Description:**                      **Athletic Coach**

**Reports to:**                              Director of Athletics

## **General Overview of the Position**

Working with other assistant coaches, the Athletic Coach leads, trains and motivates student members of a specific sports team.

The Athletic Coach teaches rules, techniques and tactics to student athletes, providing guidance to help the team enhance performance.

## **Responsibilities include but are not limited to**

- Attends all practice sessions and contests.
- Develops rapport with students and provides sound leadership; responsible for being an example of good sportsmanship; applies discipline in a fair and positive manner and according to prescribed procedures; responsible for the general health and welfare of students and for the actions and conduct of students; provides students with the skills, tools and knowledge to make healthy life decisions on and off the court.
- Develops good relationships with athletes, parents, faculty and community.
- Respects, incorporates and maintains the values and beliefs of the Catholic Church.
- Maintains cooperation with the Principal and/or Athletic Director and other Extended Day Duty personnel; maintains good communications with the Principal and/or Athletic Director by keeping them informed regarding the overall program, including trips, games, injuries, etc.
- Develops a sound system for accountability, upkeep and protection of equipment, and record of inventory.
- Develops plan of action for fundraising for specific activity.
- Completes appropriate reports evaluating the activity and makes recommendations for improvements.

## **Professional Skills and Expectations**

Any combination equivalent of education and experience that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

- Experience participating in and/or functioning as a coach/advisor in this particular activity.
- Knowledge of rules, theory and regulations relating to the specific activity, including rule changes and new developments.
- Skill at providing leadership and developing rapport with students; constructing well organized practices and contests; communicating verbally and in writing; supervising students; and teaching good sportsmanship.

## **Required**

- Successful completion of Confidential Background Screening
- Completion of Protecting God's Children Seminar and monthly on-line bulletins
- Certificate for Cardiopulmonary Resuscitation (CPR)
- Completion of online coursework for First Aid and NFHS Fundamentals of Coaching

## **ADDITIONAL NOTES**

- Active, practicing Catholic preferred.
- Depending on the activity, applicants must be willing and able to work on weekends and at various times of the day.
- Compensation: This is not a contracted position and compensation is based on a stipend paid at the end of the season.