

2021 - 2022 STUDENT PARKING PERMIT INFORMATION

Student Parking Permits will be issued starting on Monday, August 2nd in front of the big gym. Reserve your time on Sign Up Genius. Students will receive an invitation by class in your email (student & parent emails) July 20th to choose your appointment time. You will then come to the front of the big gym at your assigned date and time to select your space. **If you don't have all the proper documents needed, you won't be assigned a spot.** Please see check list at the bottom of this page. PLEASE DO NOT ARRIVE EARLY FOR YOUR APPOINTMENT.

SENIORS	JUNIORS	SOPHOMORES
Monday, August 2nd 8:15 – 2:30 Tuesday, August 3rd 8:30 – 11:00	Wednesday, August 4 th 9:15 – 2:30 Thursday, August 5 th 8:15 – 10:30	Thursday, August 5 th 11:00 - 12:30

Arrive at your assigned time.

The \$75 parking fee will be paid at the time that the permit is issued. When you come in for your parking permit, **you will need to bring a COMPLETED parking contract with parent signature, the \$75 parking fee (cash or checks made out to Bishop Manogue Catholic High School), a COPY of your Driver's License and a COPY of your current vehicle registration (if you will be driving two different cars, registration copies are needed for both vehicles).**
WE DO NOT NEED OR WANT A COPY OF YOUR INSURANCE POLICY.

SENIORS ONLY: Submit a sketch of space painting plan (include your name) by email or in person to Mr. Lazarek, frank.lazarek@bishopmanogue.org for approval by August 3rd.

PLEASE NOTE: Spaces will be assigned at your appointment time. The only people who may reserve a space for you, besides you, is your parents. **YOU MAY NOT RESERVE SPACES FOR YOUR FRIENDS!** **You must have a valid driver's license and current vehicle registration to reserve a space.** **Driver's permits will NOT be accepted.**

If you should have any questions, please contact Mrs. Guzzo at (775) 336-6000 or by email at lisa.guzzo@bishopmanogue.org.

----- Parking Permit Check List -----

- Signed Parking Permit Request Form /Contract
- Copy of Driver's License
- Copy of Current Vehicle Registration
- \$75 fee. Spaces may not be reserved without payment.
- **SENIORS ONLY:** Need to submit sketch of space painting plan for approval

FOR OFFICE USE ONLY:

Space # _____

**Bishop Manogue Catholic High School
Parking Permit Request Form and Contract 2021 - 2022**

\$75 fee to be paid at time of permit distribution. Bishop Manogue takes no responsibility for vandalism to vehicles or for items stolen from vehicles.

Bishop Manogue reserves the right to search any vehicle on its property at any time for any reason.

Name: _____
(FIRST) (LAST)

Grade: _____

Address: _____

Phone: _____

Driver's License # _____

Main Vehicle Type

Please Circle:

Compact Sedan SPUT
LPUT XLPUT Minivan
MSUV LSUV XLSUV

If you plan to drive more than one vehicle to school during the year, each vehicle's information must be listed and the vehicle registration must be provided for each vehicle.

Vehicle 1:

Make, model, and color of car: _____

License Plate #: _____

Vehicle 2:

Make, model, and color of car: _____

License Plate #: _____

Student parking at Bishop Manogue Catholic High School is a privilege. Parking or driving violations as well as discipline problems could result in loss of the privilege to park on campus.

Parking and Driving Rules:

1. Only park in your designated parking spot.
2. Obey the 15 mile per hour parking lot speed limit.
3. **DO NOT PARK in Staff Parking, fire lanes, Visitor Parking, or in the St. Rose of Lima parking lot.**
4. **You must enter and exit the campus on McCabe Drive ONLY.**
5. Do not use the circular driveway reserved for student drop-off and pick-up.
6. Obey all other state driving laws and general safe driving practices.
7. Unauthorized vehicles, illegally parked vehicles and vehicles without displayed permits may be subject to towing at the owner's expense.

I have read and understand the rules involved with the privilege of driving on campus. I also understand that failure to follow these rules could result in the vehicle being towed and impounded at the driver's expense.

Student Signature _____

Date _____

Parent Signature _____

Date _____