

2022 - 2023 STUDENT PARKING PERMIT INFORMATION

Student Parking Permits will be issued starting on Monday, July 25 in front of the big gym. Reserve your time on Sign up Genius that will be posted in the BMCHs wire, by grade to choose your appointment time. When you come to the big gym at your assigned date and time you will select your space. **If you don't have all the proper documents needed, you won't be assigned a spot.** Please see check list at the bottom of this page. PLEASE DO NOT ARRIVE EARLY FOR YOUR APPOINTMENT.

SENIORS	JUNIORS	SOPHOMORES
Monday, July 25 th 9:00am-Noon and 1:00pm to 4:00pm	Wednesday, July 27 th 9:00am-Noon and 1:00pm-4:00pm	Thursday, July 28 th 11:00am-1:00pm
Tuesday, July 26 th 9:00am-Noon and 1:00pm-4:00pm	Thursday, July 28 th 9:00am – 11:00am	FRESHMEN Thursday, July 28 th 1:00pm- 2:00pm

The \$75 parking fee will be paid at the time that the permit is issued. When you come in for your parking permit, **you will need to bring a COMPLETED parking contract with parent signature, the \$75 parking fee (cash or checks made out to Bishop Manogue Catholic High School), a COPY of your Driver's License and a COPY of your current vehicle registration (if you will be driving two different cars, registration copies are needed for both vehicles).** **SENIORS ONLY:** Submit a sketch of space painting plan (include your name) by email or in person to Mrs. Haberlin-Cope at sarah.haeberlin-cope@bishopmanogue.org by August 1st

PLEASE NOTE: Spaces will be assigned at your appointment time. The only people who may reserve a space for you, besides you, is a parent. **YOU MAY NOT RESERVE SPACES FOR YOUR FRIENDS! You must have a valid driver's license and current vehicle registration to reserve a space. Driver's permits will NOT be accepted.**

If you should have any questions, please contact Mr. Carroll at (775) 336-6000 or by email at chris.carroll@bishopmanogue.org.

----- Parking Permit Check List -----

- Signed Parking Permit Request Form /Contract
- Copy of Driver's License
- Copy of Current Vehicle Registration
- \$75 fee. Spaces may not be reserved without payment.
- **SENIORS ONLY:** Need to submit sketch of space painting plan for approval

FOR OFFICE USE ONLY:

Space # _____

**Bishop Manogue Catholic High School
Parking Permit Request Form and Contract 2022 - 2023**

\$75 fee to be paid at time of permit distribution. Bishop Manogue takes no responsibility for vandalism to vehicles or for items stolen from vehicles.

Bishop Manogue reserves the right to search any vehicle on its property at any time for any reason.

Name: _____
(FIRST) (LAST)

Grade: _____

Address: _____

Phone: _____

Driver's License # _____

Main Vehicle Type

Please Circle:

Compact Sedan SPUT
LPUT XLPUT Minivan
MSUV LSUV XLSUV

If you plan to drive more than one vehicle to school during the year, each vehicle's information must be listed and the vehicle registration must be provided for each vehicle.

Vehicle 1:

Make, model, and color of car: _____

License Plate #: _____

Vehicle 2:

Make, model, and color of car: _____

License Plate #: _____

Student parking at Bishop Manogue Catholic High School is a privilege. Parking or driving violations as well as discipline problems could result in loss of the privilege to park on campus.

Parking and Driving Rules:

1. Only park in your designated parking spot.
2. Obey the 15 mile per hour parking lot speed limit.
3. **DO NOT PARK in Staff Parking, fire lanes, Visitor Parking, or in the St. Rose of Lima parking lot.**
4. **You must enter and exit the campus on McCabe Drive ONLY.**
5. Do not use the circular driveway reserved for student drop-off and pick-up.
6. Obey all other state driving laws and general safe driving practices.
7. Unauthorized vehicles, illegally parked vehicles and vehicles without displayed permits may be subject to towing at the owner's expense.

I have read and understand the rules involved with the privilege of driving on campus. I also understand that failure to follow these rules could result in the vehicle being towed and impounded at the driver's expense.

Student Signature _____

Date _____

Parent Signature _____

Date _____